

ADULT CONTINUING EDUCATION COURSE PROPOSAL

COURSE TITLE: *(10 word maximum)*

COURSE DESCRIPTION: *Please describe class as you would like it to appear in the catalog. (6 sentence min.)*

COURSE OBJECTIVES: *(Using measurable action verbs, describe each student outcome; i.e., specifically what the student should be able to do at the end of the course.)*

Upon completion of this course, each student should be able to:

- 1.
- 2.
- 3.

TEXTBOOK: *(Should you recommend a text, include title, author, publisher and retail price)*

COURSE LENGTH: *(total number of hours required to achieve course objectives)*

SEQUENCING/FLOW: *(recommendation for number of sessions and time each session; i.e., Monday and Wednesday night, 2 hours each night)*

SESSION OUTLINE: *(for each session you identified above in sequencing and flow, provide an outline of what will be taught during that session. Should you need more room than allotted on this form, please continue on additional pages.)*