

APPENDIX A

SUMMARY OF OF PROPOSED CCPS POLICIES

AS PROPOSED OCTOBER 13, 2009
UPDATED AND REVISED NOVEMBER 3, 2009

WORKING DRAFT

Policies highlighted in bold are those which, based on information received from division practitioners, contain one or more changes to current CCPS practice.

1000s School Board Governance and Operations

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
1010	Authority and Title		X		
1011	Nondiscrimination				X
1012	School Board's Vision, Mission, and Standards of Quality				X
1013	Comprehensive Plan				X
1020	Duties and Powers		X		
1021	Evaluation of School Board Operational Procedures				X
1030	Oath	X			
1031	School Board Member Removal from Office				X
1032	Unexpired Term Fulfillment				X
1040	Compensation/Reimbursed Expenses		X		
1041	School Board Member Liability Insurance				X
1050	Conflict of Interests	X			
1060	Organizational Meeting		X		
1070	Regular Meetings		X		
1080	Closed Meetings		X		
1081	Calling and Certification of Closed Meetings				X
1082	Electronic Participation in Meetings from Remote Locations				X
1090	Special Meetings		X		
1091	Notification of School Board Meetings				X
1092	Agenda Preparation, Dissemination, and Order				X
1093	Quorum				X
1100	Rules of Order	X			
1101	Voting Method				X
1110	Public Participation at Meetings		X		
1120	School Board Minutes		X		
1130	Authority of the School Board and Its Members			X	
1140	Committees		X		
1141	Advisory Committees to the School Board				X
1150	Chairman and Vice-Chairman: Election and Duties		X		
1160	Clerk and Deputy Clerk: Election and Duties		X		
1170	Agent and Deputy Agent	X			
1180	School Board Attorney, Legal Actions		X		
1190	Development of Policy		X		
1200	Policy Adoption, Revision, Suspension		X		
1210	Adoption of Regulations		X		
121.1	Developing and Publishing Regulations				
1220	Complaints Regarding Employees	X			
1230	School Board-Staff Communications	X			
1231	School Board Member In-Service Activities				X

2000s Administration

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
2000	Administration Goals				X
2010	Principles of Administration	X			
2020	Qualifications of the Superintendent		X		
2021	Appointment and Term of the Superintendent				X
2022	Superintendent's Compensation and Benefits				X
2023	Severance Benefits				X
2030	Role and Duties of the Superintendent		X		
2040	Evaluation of the Superintendent		X		
2080	Central Administration	X			
2090	School Building Administration			X	
2101	Administration in Policy Absence				X
2110	Line and Staff Relationships		X		
2120	Temporary Committees	X			
2130	Adoption and Review of Administrative Procedures		X		
2131	Administrative Reports				X
2150	Staff Communications		X		
2160	Emergency Closings		X		
2160-R	Emergency Closing of Schools and/or Central Offices		X		
2170	School Board Internal Audit Administrator	X			
2170-R	Internal Audit Administrator	X			
2180	Accountability		X		
2190	Reporting Acts of Violence and Substance Abuse				X
2200	School Division Annual Report				X
2210	School Division Annual Report Card				X

3000s Instruction

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
3010	Curriculum and Instruction			X	
3010-R	Regulation Outline				
3020	Selection, Implementation and Evaluation of Instructional Methods, Strategies and Programs			X	
3030	Selection and Disposal of Textbooks, Selection of Instructional Materials, and Selection of Library Media Materials			X	
3031	Teaching of Sensitive or Controversial Topics				X
3031-R	Consideration of Controversial Materials	X			
3040	Grading Students' Work			X	
3040-R	The Uniform Grading Standards	X			
3041	Accelerating the Curriculum				X
3042	Promotion, Retention and Academic Administrative Placements			X	
3050	Alternative Instructional Options			X	
305.1	Administrative Procedure—Instruction Utilizing Alternative Methods of Delivery				
3060	Homework and Parental Assistance			X	
3070	Volunteers				X
3080	Student Instructional Fees	X			
3090	Field Trips			X	
3100	Summer Session			X	
3110	Adult Continuing Education			X	
3120	Religious Beliefs and Customs		X		
3130	Safe Schools			X	
313.1	Safe Schools				
3140	Enrollment of Part-Time Students	X			
3150	Public Charter Schools	X			
3150-R	Charter School Application	X			
315.2	Criteria for Reviewing Applications for Charter Schools				
316	Class rank—see new policy 3175				
3170	Standards of Learning Tests and Graduation Requirements				X
3171	Testing Programs				X
3172	Local Award of Verified Credits				X
3173	Remediation Recovery Program				X
3174	Retaking SOL Assessments (Expedited Retakes)				X
3175	Commencement Ceremonies and Determination of Class Rank				X
318	Awarding Certificate of Program Completion—see new policy 3170				

4000s Student Services

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
4010	Rights and Responsibilities	X			
4010-R	Standards for Student Conduct	X			
4011	Teacher Removal of Students from Class	X			
4020	Attendance	X			
4030	School Admission	X			
4030-R	Enrollment Procedures		X		
4031	Classroom Placement of Twins				X
4040	School Attendance Areas	X			
4040-R	Waiver for Student to Attend Other Than Home School	X			
4041	Transfers by Student Victims of Crime				X
4042	School Choice for Students Enrolled in Schools Identified for Improvement				X
4043	School Census				X
4044	Student Health Services and Requirements				X
4050	Pupils Past 20 th Birthday	X			
4060	Post-Graduate Students	X			
4070	Extracurricular Activities	X			
4080	Fundraising and Charitable Solicitations				X
4090	Materials Carried Home with Students		X		
4100	Student Records				X
410.1	Procedure for Management of Student Records of CCPS				
4101	Student Publications				X
4110	Equal Educational Opportunities/Nondiscrimination			X	
4111	Physical Examinations of Students				X
4112	Student Immunizations				X
4113	Communicable Diseases				X
4120	Students with Blood Borne Contagious or Infectious Diseases	X			
4130	Administration of Medication to Students	X			
4130-R	Procedures for Administration of Medication	X			
4131	Recommendation of Medication by School Personnel				X
4140	Corporal Punishment		X		
4150	Advertising in the Schools moved to 6041			X	
4160	Drug Free Schools	X			
4170	Nondiscrimination on the Basis of Disability	X			
4170-R	Section 504 Dispute Resolution Procedures				X
4180	School Guidance and Counseling			X	

	Program				
4190	Student Wellness	X			

5000s Human Resources

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
5010	Philosophy		X		
5020	Observance of Policies and Regulations	X			
5030	Professional Ethics		X		
5040	Equal Employment Opportunity and Affirmative Action Plan		X		
5050	Title IX Education Amendments of 1972	X			
5060	Sexual Harassment	X			
5070	Employee Selection		X		
5080	Health Requirements	X			
5090	Continuing Contract	X			
5100	Reassignment and Transfer	X			
5110	Supplemental Pay Assignment	X			
5120	Substitutes		X		
5130	Tutoring and Other Activities	X			
5140	Non-School Employment		X		
5150	Grievance Procedure	X			
5150-R	Procedures for Adjusting Grievances: Teachers	X			
5160	Promotion	X			
5170	Performance Evaluation			X	
5180	Blood Borne Contagious or Infectious Diseases	X			
5190	Student Teaching, Practica, Externship, Field Work		X		
520	Reports of Violent Acts and Other Conduct- see 2190				
5210	Supplemental Retirement Program	X			
5220	Vacation Leave for Twelve-Month Employees	X			
5221	Holidays				X
5230	Sick Leave	X			
5240	Personal Leave	X			
5250	Professional Leave		X		
5260	Civic leave		X		
5270	Court Appearance Leave	X			
5280	Military Leave Reserve Training and Active Duty	X			
5281	Probationary Status for Classified/Support Staff				X
5290	Short Term Leave without Pay	X			
5300	Leave of Absence without Pay		X		
530.1	Leave of Absence without Pay – Parental Leave				
5310	Sick Leave Bank and Donation of Sick Leave	X			
5320	Health and Dental Care Benefits		X		
5330	Reduction in Force		X		
5340	Employment of Family Members				X

5350	Teachers' Duties and Responsibilities				X
5360	Privacy Policy		X		
537	Endorsement of Commercial Products by School Personnel — see 6041				
5380	Drug and Alcohol-Free Workplace		X		
5380-R	Drug and Alcohol-Free Workplace	X			
5390	Smoking	X			
5390-R	Smoking	X			
5400	Compensation Plan	X			
5410	Leave without Pay for Family and Medical Purposes	X			
5410-R	Leave without Pay for Family and Medical Purposes			X	
5420	Appeal Process for Demotion and Dismissal Procedure for Support Positions		X		
5430	Omnibus Transportation Employee Testing Act	X			
5440	Employee Suspensions	X			
5450	Employee Resignations	X			
5460	Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect	X			
Appendix A	Human Resources				X

6000s Community Relations

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
6010	Educational Partnerships	X			
6011	Community Relations				X
6012	Communications				X
6013	Commercial, Promotional, and Corporate Sponsorships and Partnerships				X
6020	Communications with the News Media		X		
603	Board Meetings—see 1091, 1120				
6040	School and Division Publications		X		
6041	Advertising in the Schools <i>replaces 415, 537</i>			X	
6050	Request for Records	X			
6050-R	Request for Records				X
6070	Guest Speakers	X			
6090	Public Activities Involving School Personnel	X			
6100	Political Activities	X			
6100-R	Political Activities	X			
6110	Public Office	X			
6120	Gifts to School Personnel			X	
6130	Formal Citizen Complaints Concerning Employee or School Division Practices	X			
6130-R	Procedure for Processing Formal Citizen Complaints Concerning Employee or School Division Practices	X			
6133	Sex Offender Registry Notification				X
6134	Violent Sex Offenders on School Property				X
6135	Relations with Law Enforcement Authorities				X
6136	Reports of Missing Children				X
6137	Parental Rights and Responsibilities				X
6140	Sales and Solicitations in Schools	X			
6141	School Visitors				X
6142	Public Conduct on School Property				X
6143	Tobacco Use on School Premises				X
6144	Service Animals in Public Schools				X
615	Contests, Awards and Prizes—see 4080				
6160	Naming of Schools or Portions Thereof	X			
6170	Use or Rental of School Facilities	X			
6170-R	Use or Rental of School Facilities	X			

7000s Operations and Finance

Policy #	Policy Title	No Change/ technical edit only	Significant revision to existing policy	Policy Totally Rewritten	New Policy
7010	Agreement to Participate in the School Nutrition Program	X			
7020	Sale of Food Items on School Premises		X		
7030	Risk Management	X			
7040	Financial Management			X	
7050	Revenues: Tuition Fees		X		
7060	Student Activity Funds	X			
7070	Bonding of Employees			X	
7080	Gifts, Bequests, and Donations			X	
7090	Petty Cash Funds	X			
7100	Inventories of Fixed Assets	X			
7110	Annual Budget			X	
7120	Budget – Fund Transfers		X		
7130	Financial Grants		X		
7140	Internal Communications		X		
7150	Procurement	X			
7160	Pupil Transportation		X		
7170	Buildings and Grounds Safety; Management and Maintenance				X
7180	Staff Travel			X	
7190	Payroll Deduction	X			
7200	Reproduction of Copyrighted Material			X	
7210	Royalties/Professional Staff Research and Publishing			X	
7220	Acquisition of Real Property for School Use		X		
7230	Acceptable Use, The CCPS-NET		X		
7230- R	Acceptable Use, The CCPS-NET	X			
7240	Long-Range Educational Facilities Planning		X		